#### Organization Background

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| Assignment Name | | Assignment No |
| Engagement Manager |
| Company Name |  | |

General Business Understanding

*Overview of Business*

*Overview of Industry Segment*1

*Specific Risks faced by Industry Segment*

1 Use Internet search engines, industry publications, websites, research reports.

*Important Statistics (Financial, Manpower etc.) Collected*2

*Organization Structure and Decision Hierarchy*3

*Business Goals, Objectives*

*Description about the Business Systems, IT Infrastructure*4

2 Obtain important performance statistics which shall help understand organization’s current state of affairs.

3 Please give annexure where necessary. You may use MS-Visio or MS-Excel to prepare organization structures.

4 Detail about the systems and procedures currently in place. Also capture the level of standardization in the organization ie. Existence of Standard Operating Procedures, Policies etc.